

Solo Retailing Ltd Application Form

Section 1 Personal Details

Title:	First Name:	Last Name:
DOB:	Address:	
Post Code		
Home Tel:		
Mobile Tel:		
Email Address		

Are you eligible to work in the UK?	Yes/No
Do you hold a full UK driving licence?	Yes/No
If yes, Do you have any points or convictions etc:	

Section 2 Rehabilitation of Offences Act

Have you ever been convicted of a criminal offence?	Yes/No
Have you any prosecutions pending?	Yes/No
If yes, please give details/dates of offence(s) and sentence:	

Section 3 Health	
Number of days absent in the last 2 years:	
Are you registered disabled?	Yes/No
If yes, please provide you disability number & details:	

Section 4 Education			
Date From	Date To	Name of School	Examinations taken & Qualifications Gained (Specify Grades)

Section 5 Employment Record

Please list chronologically, starting with your current or last employer

Name & Address Of Employer	Date From:	Date To:	Job Title/Function & Responsibilities:	Salary & Reason for Leaving

Section 6 References

Please give the names & addresses of your two most recent employers (if applicable). If you are unable to do this, please clearly outline who your referees are. (NB. References will only be taken if you commence employment with us).

Reference 1	Reference 2
Name: Their Position: (Job Title) Work Relationship: Organisation: Dates Employed: Address: Tel Number: Email Address:	Name: Their Position: (Job Title) Work Relationship: Organisation: Dates Employed: Address: Tel Number: Email Address:

Section 7 Declaration

I confirm that the information provided in this application and within my Curriculum Vitae is both truthful and accurate. I have omitted no facts that could affect my employment. I understand that any false misleading statements could place any subsequent employment in jeopardy. I understand any employment entered into is subject to documentary evidence of my right to work in the UK and satisfactory references. I expressly consent to personal data contained with this form being recorded for the purposes of assessing suitability for the post and may form the basis of any subsequent personnel file.

Signed: _____ Date: _____

Solo Retailing Ltd undertakes that it will treat personal information that you provide to us, or that we obtain from you, in accordance with the requirements of the Data Protection Act 1998. After initial assessment, Solo Retailing Ltd may keep you details on file pending suitable opportunities that may arise in the future. Please tick if you do not wish us to hold your details.

